

WENHAM  
MUSEUM



**Application for Consideration for the Permanent Collection**

**Contact Information**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home telephone number: \_\_\_\_\_

Cell number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Artifact Information**

*(Note: Additional Applications made be required if you are considering donating a diverse group of objects.)*

1. Kind of artifact:  Doll  Dollhouse/Miniature  Train  Other Toy: \_\_\_\_\_

Costume/Clothing  Other Textile: \_\_\_\_\_

Household Object  Furniture  Archival materials: \_\_\_\_\_

Other: \_\_\_\_\_

2. Please describe the artifact (manufacturer, date, condition, provenance, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Photos of the artifact are attached:  Yes  No

4. Do you have a photo of yourself or another using this artifact as a child?  Yes  No

5. In your opinion, what story does this artifact tell? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Is this an artifact from:  Wenham  North Shore  Greater Boston  New England

United States  Other: \_\_\_\_\_

7. What historical significance does this artifact have? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Why do you believe this artifact should be given to a museum and made available for the public? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Philanthropic Support**

Accessioning an artifact to a museum carries with it real costs for the institution. These costs include, but are not limited to, appropriate storage boxes or containers, conservation, staff time relating to researching, cataloguing, and accessioning the artifact, as well as the ongoing care and maintenance of the object. Are you willing to discuss giving the Wenham Museum a monetary gift with your donation to defray these costs and/or endow the collection?  Yes  No

### **Collections Moratorium**

A temporary collections moratorium is in place at the Wenham Museum until June 30, 2021. This application will be retained on file until the conclusion of that moratorium. You will be contacted between August 1, 2021 and December 31, 2021 with a response to this application.

### **Submission of Application**

Please submit this application to Samantha Grantham, Collections Manager, via e-mail at [samantha.grantham@wenhammuseum.org](mailto:samantha.grantham@wenhammuseum.org) or by mail to Wenham Museum, 132 Main Street, Wenham, MA 01984. *A digital copy of this application, submitted via e-mail with digital photos attached, is highly preferred.*

### **Title to Artifact**

The undersigned warrants and represents that he/she owns the artifact in question, free of the claims of others, and possesses the full authority to donate or otherwise dispose of the artifact.

### **Submitted by:**

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Business/Estate: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

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### **Wenham Museum Staff Use Only**

#### Received by:

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Application is:  Accepted  Declined on: \_\_\_\_\_

Reason: \_\_\_\_\_

#### Response sent to prospective donor:

By: \_\_\_\_\_ Date: \_\_\_\_\_